

## Alton Project Development Group

### Minutes

Tuesday 2<sup>nd</sup> April 2019, 3.00pm – 4.30pm  
Alton Sports centre, Alton

#### 1. Present

Chairman – Sean Herdman-Grant, Cllr Julie Butler, EHDC, Ray Daniel, Hampshire Parent Carer Network, Chris West, Everyone Active, Janet Foster Four Marks Parish Council, Kirsty Cope EHDC, Mike Heelis ADRA, Sarah Quarterman, Alton Cardiac Rehab.

#### Apologies

Tim Houghton, Community First, Cllr Guy Sheppard, Robert Hardy, British Gymnastics, Cllr Peter Hicks, Cllr Graham Hill, EHDC, Leah Coney, Alton Town Council, Natalie Austin – Everyone Active, Penny Woods, Energise Me.

#### 2. Minutes of the last meeting – actions

- **Action: SHG to check the number of car parking spaces that the existing centre has.**
- There are 148 existing car parking spaces at the current Alton Sports Centre. It was commented that there were not enough car parking spaces allocated for the Spa, Sean confirmed that this will be addressed in the revised planning.
- **Action: Is Treloar included in the schools participating in the Metnor School Outreach?**
- Sean confirmed that Metnor will be working with Treloars on an education visit and a tour to the new centre. Natalie Austin has been in touch with Kim from Treloar and all agreed a meeting would be useful.
- **Action: Natalie to set up a meeting with Chris, Natalie and Kim.**
- **The contrast tiling on the swimming pool all agreed this was a good idea and Sean was going to action this with Everyone Active.**
- Sean confirmed that this had been done and it was included in the specification.
- **Action: KC to find out how many newsletters are produced and where they are distributed to?** 14,000 Newsletters were produced and distributed to the main town and surrounding villages. Not all households in Alton received a copy so Chris was going to look into this.

#### 3. Project Update

Sean Herdman-Grant updated the group on progress so far.

- Cladding is up on the outside of the building
- Pool and teaching pool has been cast.
- Internal walls in place
- Spa walls are in.
- 1<sup>st</sup> Floor Spin Studio is in.

**Action: Sean to arrange a tour for this group in the September meeting.**

**Action: Sean to update Phase 1 opening on the website with Will Parsons.**

Phase 1 Sports Centre Main Building should be complete by the 9<sup>th</sup> Jan with 89 parking spaces open.

The group discussed risks of there not being enough parking spaces to cater for the demand of customers especially after Christmas. Suggestions included could there be a Car Share Incentive or Park and Ride?

The group also felt it was important that the public were pre-warned in advance that there would be a shortage of parking spaces until phase 2 & 3.

**Action: Sean to update the situation further at the next meeting.**

#### **4. Sports Development Programme**

See report attached with the minutes.

The group felt it was important to get all the good news projects that Natalie is developing out in the Community.

ClIr Julie Butler suggested setting up a meeting with the editor of the Alton Gazette and Post, Colin Shannon.

The group also discussed a Community Newsletter to include information on the Education Visits with Metnor and Natalie's projects.

A question was asked is there an overall Communication Plan with EA?

**Action: Chris to confirm and provide a copy at the next meeting.**

#### **6. AOB**

EA Staff training - RD stated the importance about the customer having the end to end experience from their first click on the website to their use of the centre.

RD asked what the overall training for staff is for people with additional needs. NA confirmed that all staff at ASC will attend Dementia Friends training.

**Action: Chris to confirm training schedule at the next meeting.**

RD commented that the current EA website is not very accessible which has been recognised, however as a corporate website all changes need to go through head office.

SHG stated that EHDC can take on some elements of being more accessible online and maybe host an access to all button to link to the EA website.

**Action: Sean to consider with Communications Team.**

## **7. Date of Next Meeting**

**Tues 11<sup>th</sup> June, 3pm at Alton Sports Centre.**

**Tuesday 17<sup>th</sup> Sept, 3pm at Alton Sports Centre (this date has changed from the last meeting).**

**Tuesday 12<sup>th</sup> Nov, 3pm at Alton Sports Centre.**