

Notes

Attendees:

Organisation	Name	Attending
Paragon	Helen Jones – Associate Director	✓
Metnor Construction	Chris Johnson – Site Manager	✓
Alton Town Council	CLlr Bisi Eni-Olotu – ATC Ward Councillor CLlr Pam Jones – ATC Ward Councillor	Apologies ✓
East Hampshire District Council	CLlr Graham Hill – EHDC Ward Councillor Sean Herdman Grant – Leisure Account Manager Stephen Wiltshire– Development Management Team Leader Ashton Carruthers – Development Inspector John Geoghegan – Community Officer	✓ ✓ Apologies ✓ ✓
Everyone Active	Chris West – Contract Manager	✓
Treloars Estate Residents Association	Vicky Gilson - Resident	✓
Alton Cardiac Rehab Centre	Sarah Quarterman – CEO	✓

1. Introductions

Members of the meeting introduced themselves.

2. Minutes of last meeting & actions arising

All actions from the previous meeting had been completed.

3. Update on development

Helen and Chris gave an update. The steelwork was being undertaken currently and was on programme, completing by the end of November. Roofing and ground-level steelwork would commence after that had completed. An application to undertake the drainage connection was being prepared, Metnor were hoping to start that work in December. This work would connect site drainage infrastructure to the Thames Water network, and is being programmed to happen before the Butts Bridge diversions are brought into place to avoid unnecessary extra disruption. The Butts Bridge diversions would be implemented in late January for a period of around six months. If Metnor are not ready to complete their connection before that period, they would wait until normal service is resumed before undertaking their work. The drainage connection work would require a lane closure with temporary traffic lights for a period of 1.5-2 weeks. This work would not affect access to the Sports Centre.

Neighbours would soon notice scaffolding going up as the building is wrapped ready for cladding. This would then mean that the majority of the work would then be contained within the building, which should alleviate noise disturbance.

4. Questions/concerns from the community

Following questions from the community, the following was raised:

- The update leaflet to neighbours had been sent by Metnor, this group saw a draft of that. The next update would be prepared soon and would be circulated to this group.

- Regular coordination meetings were held between Paragon/Metnor and the companies undertaking works to the Butts Bridge, to ensure there were no “pinch points”, particularly in respect of the local transport network. Paragon/Metnor would keep members of this group updated as and when there were increased vehicle movements expected.
- Updates on the Butts Bridge works could be found at www.buttsbridgeworks.co.uk.
- The suggestion of an “open day(s)”, for small groups of invited guests was floated. This could include Town & District Cllrs, schools, sports groups, and could take place around late January early February. This would be for the construction project team to decide the right time.
- An issue was reported of dust on the road between road sweeping. Metnor advised they were sweeping 2-3 times per week, and implementing a wheel wash.
- A tipper truck was spotted travelling at more than 30mph down Chawton Park Rd.
- Construction noise was being noticed early on Saturday mornings. Metnor had permission to work on site from 08:00. The noise issue may be alleviated when the building is wrapped, and when the steelwork was finished by the end of November.
- Reversing beepers were also cited as a nuisance, but these were necessary for site health and safety.
- Cllr Hill read out an email from a resident commenting how smoothly the development was going and praising Metnor. Cardiac Rehab Centre echoed that Metnor had been responsive to issues.
- There was an issue with ASC users parking in the Cardiac Rehab car park, particularly on Saturday mornings 08:30 – 10:30. The signage at the barrier to the car park was being upgraded. Sarah Quarterman flagged that there would be issues with parking during the remodelling. It was agreed early in the project that EA would provide a marshal on Saturdays, to be commenced 03/11.
- The child who fell down a manhole was an issue for Everyone Active, not to do with this construction.
- Metnor had gone through a gas line since the last meeting. This was reported to the Cardiac Rehab Centre and the gas board to take any necessary action. Metnor managed the issue. If the incident was serious enough, the gas board would take over an incident like that.
- Alton Town Council would be replacing the skatepark at Jubilee Fields some time in spring-summer 2019. It was agreed ATC/their contractors should discuss with Metnor to minimise disruption, particularly parking.
- It was suggested a park & stride scheme could be based at ATC. This would be a possibility, but for consideration after the construction work had completed.
- A streetlight under the footbridge at the front of the centre had broken. This was EA’s responsibility.
- Decommissioning of the old equipment had not been bottomed out yet.
- Photographs would be taken throughout the construction process and used on the website <https://www.everyoneactive.com/centre/alton-sports-centre/>

Action: Helen Jones to share the neighbours update leaflet with this group for onward circulation

Action: Helen Jones / Sean Herdman-Grant to advise on a suitable time for stakeholder site visits

Action: John Geoghegan to talk to EHDC Comms re sending the update leaflet with Alton Herald

Action: Chris Johnson to remind workers about respecting speed limits through their “toolbox talks”

Action: Cllr Jones to investigate possible temporary speed limit reduction on Chawton Park Rd

Action: Chris West to speak to the duty team on Saturday about monitoring the car park 08:30 – 10:30

Action: John Geoghegan to include item on next agenda to discuss parking during re-modelling

Action: Chris West to look at broken streetlight under footbridge

5. Date of next meeting

The next meeting was booked for 11:30 on Wednesday 19th December in the cabin on-site at ASC.

The final notes from this meeting will be uploaded here: <http://www.adra.community/about-adra/documents-minutes>